

## BCSP Foundation – Ethical Guide (BCS12/GN003)

As of August 31, 2022

### BCSP FOUNDATION ETHICAL GUIDE

#### **Introduction**

This Ethical Guide is designed to provide a set of guidelines and standards for publishing and submitting for publication copyright works with or to BCSP Foundation (the “Foundation” or “we” or “our”) and the Foundation’s [SHIFT Global EHS Research to Practice \(“SHIFT”\)](#), a peer review journal.

The Foundation is committed to investing in the advancement of safety and safety invested professionals and programs to support the fields of environmental, health, and safety (“EHS”), and one of the ways in which we do this is by investing in innovation and research, and the publication of such resources. To support our vision – **safety is a global core value** – we welcome ethically sound, quality publications, studies, research, and the like to be included in the SHIFT journal to educate and benefit the greater EHS community. **We rely on and expect the highest standards of integrity, fairness, transparency, accountability, and honesty in the publication process, and we expect all parties involved to conduct themselves in such a manner.**

We strive to follow [COPE’s Principles of Transparency and Best Practice in Scholarly Publishing](#) and encourage our all authors, reviewers, editors, publishing partners, and other involved individuals and organizations to uphold these same principles.

#### **Intellectual Property: Authorship**

Authors – your publications should be: (a) original, (b) yours, and (c) not infringe on any third party intellectual property rights.

All authors to a publication should be determined prior to submission. Failure to do so may result in authorship disputes which will cause the publication to be suspended or withdrawn from the publication process. Please refer to [COPE for resources on authorship disputes](#).

Authors are accountable for all aspects of the published works, including the accuracy and originality of the publication, and the timely communication with the Foundation and related journal editors.

Authors agree that by way of submitting to the publication process, the authors irrevocably grant a license to the Foundation to do and use the publication in a manner consistent to the copyright owners rights thereto, including but not limited to sole and exclusive rights to the subject publication, including the risk to adapt and create derivatives of the work.

No prior publication or duplicative publications or open access is permitted.

Authors affirm that the subject publication does not violate any third party intellectual property or proprietary rights.

Any and all use of BCSP trademarks, whether federally registered or unregistered, requires express written permission by the Foundation.

### **Corrections, Retractions, and Withdrawals**

The Foundation will consider requested corrections, retractions, and withdrawals before and after publication. To make a request or inquiry about any of the foregoing, please contact us at [journal@bcspfoundation.org](mailto:journal@bcspfoundation.org).

Should a correction be requested, the Authors of the publication are responsible for producing an amended version for publication.

Publications may be labeled accordingly with respect to the relevant issue, that being, a correction or a retraction, to be determined at the Foundation's sole discretion.

### **Allegations of Misconduct**

Acts of harm, deceit, or libelous nature, such as plagiarism, falsification, or fabrication, are not tolerated. All allegations of misconduct are seriously taken and considered by the Foundation with the utmost integrity and confidentiality.

We expect readers, authors, reviewers, editors, and any other individuals or organizations involved in any capacity in the publication process to report concerns or suspicions of any misconduct by emailing [journal@bcspfoundation.org](mailto:journal@bcspfoundation.org).

### **Reporting and Response Guidelines**

Reports of misconduct are taken seriously and will be reviewed by the Foundation, the circumstances of which will be taken on a case-by-case basis. Only complaints regarding research validity, ethical, and legal concerns will be reviewed. As such, suspicions of plagiarism, data fabrication, dubious authorship, etc., before or after publication, will be subject to investigation. Please refer to the above stated email for reporting purposes.

We appreciate your anticipated cooperation, patience, and understanding in advance of any alleged misconduct circumstances.

### **Conflicts of Interest; Competing Interests**

All Authors must disclose any potential conflicts of interest or competing interests on the submission form, or, prior to submission, communicate with the Foundation by emailing [journal@bcspfoundation.org](mailto:journal@bcspfoundation.org) to address concerns in advance. Conflicts of interest and competing interests may consist of instances of direct affiliation with submitted research, potential or perceived conflicts, relating to personal, professional, funding sources, financial, employment, or academic concerns, or for any other reason that is cause for concern.

### **Research Ethics**

In accordance with our Ethical Guide, and as a general expectation of those who desire to engage the Foundation for publication purposes, **we expect all research, studies,**

**and related endeavors that aid in the research process to be conducted ethically, responsibly, and legally.**